M I N U T E S

Committee on Surety Bonds and Insurance

July 08, 2024

Regular Meeting of the Committee on Surety Bonds and Insurance was held via Microsoft Teams.

In attendance were:

Philip Michael Department of Insurance

Robert Hutchison Attorney General’s Office

John Hedges State Treasurer’s Office

Tracy Diel Department of Administration

Lily Lundy Department of Administration

Dean Heineken Department of Administration

Ashley Evans Department of Administration

The meeting was called to order at 9:05 AM.

**July 08, 2024, Regular Meeting Business:**

- Philip Michael opened with roll call.

- Philip Michael entertained the discussion of the Minutes from the Regular Meeting on 06/10/2024.

* Philip Michael noted that he did not second the approval of the Minutes, but in fact Lisa Mendoza did. Philip also requested the verbiage change from “Lisa will be missing from the next meeting” to “Lisa will be absent from the next meeting.” Robert Hutchison requested his last name to be spelled without the extra “n.” Philip Michael entertained the motion to approve the amended Minutes.
  + Robert Hutchison motioned to approve the amended Minutes from the 06/10/2024 Regular Meeting; Philip Michael seconded.
  + There were all ayes; the motion carried. Minutes were approved with revisions.

- Philip Michael entertained the discussion of the Minutes from the Special Meeting on 06/21/2024.

* There was no additional discussion. Philip Michael entertained the motion to approve the amended Minutes.
  + John Hedges motioned to approve the 06/21/2024 Special Meeting Minutes; Robert Hutchison seconded.
  + There were all ayes; the motion carried. Minutes were approved.

- Philip Michael entertained the discussion of the Minutes from the Special Meeting on 06/26/2024.

* Philip Michael requested the header displaying the insurance policy being discussed be changed from Statewide Property Insurance to Auto & Van Pool Insurance. No further discussion, Philip entertained the motion to approve the amended Minutes.
  + Robert Hutchison motioned to approve the amended Minutes from the 06/26/2024 Special Meeting; John Hedges seconded.
  + There were all ayes; the motion carried. Minutes were approved with revisions.

- Lily Lundy went over the Old Business:

* **Watercraft Insurance; Kansas Water Office** – Invoice for 24-25 coverage sent to agency for

payment. Awaiting invoice from the incumbent

for the MVR operator filing fee with the State.

* **Auto & Van Pool Insurance** – The Committee reviewed and approved the new contract and

policy proposal. The approval was sent to the agency for final

approval; agency approved.

* **Statewide Property Insurance** – The Committee reviewed and approved the policy quote from

the incumbent. Approval was sent to the incumbent and

invoices were received, which were forwarded on to the Dept

of Administration, Office of Financial Management for payment.

- Lily Lundy went over the New Business:

* **Statewide Vehicle Liability** – The rebid for this policy was set for 07/23/2024. The Committee discussed their availability in the days following the closing of this event to set up a Special Meeting to review the policy proposals.
* Confirmed the next Regular Meeting date of 08/12/2024. A Special Meeting will also need to be held sometime before the end of July, once the bid event for Statewide Vehicle Liability insurance closes and policy proposals from potential bidders are available for presentation.

- Next Regular Meeting will take place on August 12th, 2024, the next after will be September 9th, 2024.

The meeting adjourned at 9:19 AM.

Lily Lundy

Secretary

cc: Philip Michael

Lisa Mendoza

John Hedges

Tracy Diel

Dean Heineken

Ashley Evans